

Quarterly Business Meeting
Yates Baptist Church
October 30, 2019
6:15PM in Room 307

Members Present: 26

1. Call to Order: Barri Payne, Moderator, called the business meeting to order.
2. Clerk Report:
 - a. Minutes from Aug 28th meeting – Correction from “wit” to “with” in 4B of August minutes. Motion by Winslow Carter to approve and Michael Jessup seconded. Minutes were approved as written.
 - b. Letters to be granted - None
3. Treasurer’s Report:
 - a. November 10th – Churchwide family meeting to discuss the budget – everyone should attend. Finance and other committees will be there to discuss 2020 budget proposal.
 - b. Business meeting to vote on the 2020 budget will happen on November 17th.
 - c. Mike English presented slides from Treasurer & Finance Committee Report
 - i. Last 6 years budget, amount received, and amount spent.
 - ii. Year to date through September – have been in the “red” most of this year
 - iii. Year to date Forecast graph
 - iv. Current Assets – Portfolio and Cash – about 3 months of operating expenditures currently
 - v. Finance Committee asked all requests be lowered when initial budget requests were called for in July. Requests are at \$730k, so that is what will be presented to the church in November.
 - vi. 2020 budget will need to include \$120K in debt reduction payments
 - vii. Discussion held on whether the budget has to be for an entire year or could it be for a different 12 month period. Discussion around whether this would help the budgeting process.
 - viii. Question asked on payment to reduce the loan – Mike said we will discuss at the meeting on the 10th.
4. Committee/Ministry Reports
 - a. Nominating Committee Motion by Lois English to approve Deedra Nunnally as Church Clerk – All approved.
 - b. Report from House & Grounds given by Kathy Stickley and Janet Breedlove – Committee is looking to reduce budget requests
 - a. Fence project – Janet stated that we have raised \$3300 through fundraisers, total estimate was \$5300 last year (about \$3300-3400 for installation) – still awaiting word from vendor on what demolition would cost
 - b. Sep 28th work day – Kathy presented that many people were here, windows and entrances were cleaned, 20 yds of mulch was spread, bushes removed

- c. Lynn Odom report – leading H&G & Kitchen, Hospitality Committees group to clean up and reorganize the kitchen – Stage 1 is organizing, then Stage 2 will be determined – If there is a group that keeps supplies in the kitchen, please put things in a tote/container with a label. – First date is scheduled for Thursday, November 14th.
- d. Andy Cruickshank presented on addition of handrails to the choir loft. Four rails need to be added (2 in the choir loft area and 2 on the steps that lead to the platform) – quote was set as not to exceed \$3500, expect to fabricate and install by end of November.

5. New Business

- a. Pam Wheeler made a motion for Nominating Committee to establish a standing Safety Committee to address safety concerns and manage on-going safety issues. Discussion around previous ad hoc committee that existed as a special committee. That committee is not active and was more focused on what our reaction to a threat to the church should be. Discussion on whether Safe Sanctuary would fall within the scope of this committee. Shannon seconded the motion. CDC could help by sharing their plans for safety threats, etc. All approved. Lois asked for some guidance on what the committee should be doing.

6. Old Business

- a. Church sign work team was created by Deacons. Team met last week to review what was discussed in 2016. Placement of sign was determined. Walt is getting a review on the design and an estimation on cost. A couple of permits will be required. Target timeline is beginning of January 2020. Question on whether the cost will be felt in 2020...yes. Will the church have input to the design and expense? Team feels like there is pressure to get the sign in place, so the team had determined to use the previous design. Discussion held over concern that we should not rush this process and how much is the church comfortable spending on this sign. Team thought their job was to complete the process that was started a couple of years ago. Question around where the money is coming from after the Finance Committee presentation earlier. What goes first – budget or design requirements? At the last business meeting, it was determined that there was money in the budget to complete this project. Andy C says he is willing to get input from members of the church on the design that is currently planned. Money is coming from reserve funds.

7. Adjourn

Respectfully submitted:
Deedra Nunnally, Clerk
Barri Payne, Moderator