

Yates Baptist Church
Quarterly Business Meeting
October 23, 2013
Minutes

Linda Mercer, Deacon Chair, called the quarterly business meeting of Yates Baptist Church to order on Wednesday, October 23, 2013 at 6:25 p.m.

Mrs. Mercer submitted the minutes of the quarterly business meetings on July 24, 2013 and August 21, 2013 for approval. Since the minutes have been published on the church website, a motion was made and seconded to waive the reading of the minutes. A motion was then made and seconded to approve the minutes as written. The motion passed.

Nancy Wooters, Church Clerk, reported the following membership change request:

- Jonathan Jones to Memorial Baptist Church, Williamston, NC

A motion was made and seconded to grant this request. The motion passed.

Sean Fenton, Church Treasurer, presented the financial report for the quarter ending September 30, 2013 (Attachment 1). Mr. Fenton reported that the church remains in excellent financial condition. While total revenues through September of \$526,360 are under budget at 65.08%, year-to-date expenses of \$523,248 are also under budget at 64.69%. Our Yadkin Bank checking account balance is close to the desired \$90,000 target cash amount. The church has other cash assets that can be liquidated at any time, and is debt-free. Our temporary restricted accounts include \$232,386 set aside in the Growing God's House account for facility improvements, and \$145,521 set aside in the Building Reserve account for major maintenance needs. The Finance Committee is currently reclassifying the temporary restricted account designations to more accurately reflect how Yates has chosen to allocate its assets. Mr. Fenton also presented the third quarter Child Development Center report, which shows a favorable cash reserve balance of \$124,213, half of which is held in a restricted tuition deposit account set aside for potential tuition refunds. CDC revenues and expenses are both close to 75% of budget, with revenues exceeding expenses by \$15,846.

J Muckenfuss, representing the Safe Sanctuary Policy Team, presented a draft of the Safe Sanctuary Procedure Manual (Attachment 2) and an FAQ sheet (Attachment 3). The manual has been developed to administer and enforce the Safe Sanctuary Policy approved at the July business meeting. The manual and FAQ sheet will be immediately available on the Family Documents page of the Yates website. A special meeting will be held Wednesday, October 30, to answer any questions related to these procedures. Rev. Muckenfuss gave special thanks to Todd Thornton, who collected resource materials from all the team members and prepared the manual. The final version of the procedure manual will be presented at the November business meeting.

Gary Stickley gave a report from the Personnel Committee regarding the new ministerial intern, Amy Blevins, who started recently. Ms. Blevins is a second-year Duke Divinity student who plans to serve as a military chaplain following graduation. Ms. Blevins will be reporting to Danny Steis. Mr. Stickley reminded us of how Yates Baptist Church invests back into our community through the mentoring, support and real world experience it offers the ministerial interns from our local divinity schools.

Andy Cruickshank presented a report from the Facilities Planning Team. The team has selected a local architectural firm, DTW Architects and Planners, to assist in completion of a feasibility study of our proposed facilities improvement plan. The bid from DTW came in under our budgeted amount, and DTW has extensive church experience, including Blacknall Presbyterian, Westminster Presbyterian, St. Pauls Lutheran, and First Presbyterian churches here in Durham. The two meetings held to date have been very productive. DTW will help us move beyond our proposed design concept to a detailed plan for the initial phase, which will focus on

renovation of the sanctuary, construction of a structure that will connect the sanctuary with the administrative offices in the Family Life Center, and some parking improvements and deferred maintenance. DTW will also help us determine what our church can and is willing to do financially based on our past renovation project experiences. The team is also working with denominational officials to help us validate appropriate goals for this project.

Mrs. Mercer called on Dr. Wakefield to lead the group in a special prayer for the Pastor Search Committee members, for the pastoral candidates, and for our church.

Richard Pickett, secretary of the Deacons, presented the following motion from the Deacons regarding the designation of the unrestricted gift from the estate of Anna Fetter:

The Deacons recommend the following designation of the \$25,000 gift from the estate of Anna Fetter:

- \$22,500 (90%) to the Growing God's House account
- \$2,500 (10%) to support these mission efforts as recommended by the Missions Council –
 - \$700 – Ramp Ministry seed money
 - \$600 – Christian Flights International (Haiti)
 - \$600 – ServeTrust Ministries (India)
 - \$600 – Precious Children Orphanage (India)

The motion was approved.

Mrs. Mercer reported on the election of messengers to the annual Yates Baptist Association meeting, which will be held Tuesday October 29th at Mt. Hermon Baptist Church. Currently, Winslow Carter, Australia Clay, John Frederick, Michael Jessup and John Myklebust will be attending this meeting. The church can send up to 10 messengers to the association meeting. In the past, members interested in serving as messengers have contacted the church office and submitted their names. A motion was made to approve the above-mentioned messengers and to allow 5 other members interested in serving as messengers this year to again be elected by contacting the church office and offering to serve. The motion was seconded and approved.

Mrs. Mercer reported on the election of messengers to the annual Southern Baptist Convention of North Carolina, which will be held November 11th-12th in Greensboro. Currently, John Saunders will be attending this meeting. The church can send two 2 messengers to the SBCNC. In the past, members interested in serving as messengers have contacted the church office and submitted their names. A motion was made to approve the above-mentioned messenger and allow one other church member interested in serving as a messenger this year to again be elected by contacting the church office and offering to serve. The motion was seconded and approved.

There was no further business, and Mrs. Mercer closed the meeting with prayer. The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Nancy Wooters
Church Clerk