

Yates Baptist Church
Quarterly Business Meeting
July 24, 2013
Minutes

Linda Mercer, Deacon Chair, called the quarterly business meeting of Yates Baptist Church to order on Wednesday, July 24, 2013 at 6:30 p.m.

Mrs. Mercer submitted the minutes of the quarterly business meeting on April 17, 2013 for approval. Since the minutes have been published on the church website, a motion was made and seconded to bypass the reading of the minutes. A motion was then made and seconded to approve the minutes as written. The motion passed.

Nancy Wooters, Church Clerk, reported the following membership change request:

- Maryetta Grooms to Christus Victor Lutheran Church, Durham, N.C.

A motion was made and seconded to grant this request. The motion passed.

Sean Fenton, Church Treasurer, presented the financial report for the quarter ending June 30, 2013 (Attachment 1). Mr. Fenton reported that the church is in excellent financial condition. While revenues through June are under budget at 44.96%, year-to-date expenses are also under budget at 43.64%, which is typical for this time of year based on years past. The balance sheet shows that the checking account balance is less than the desired target amount, but all of the cash investments with the exception of the NC Baptist Foundation are money in hand that can be liquidated at any time. Mr. Fenton stated that the missions offerings included in the liabilities section were paid the first week of July, and that the temporary restricted funds include a large amount set aside in the "Growing God's House" and the "Building Reserve" accounts specifically allocated for facility improvements and ongoing maintenance. Mr. Fenton reported that the Finance Committee is working on reclassifying the temporary restricted fund designations to more accurately reflect how Yates has chosen to allocate its assets. Mr. Fenton presented the quarterly Child Development Center report, which shows a very favorable cash balance with year-to-date revenues (52.74%) running ahead of year-to-date expenses (48.64%). Mr. Fenton also reported that Yates has recently received an unrestricted gift of \$25,000 from the estate of Anna Fetter that may be used as the church wishes.

Mike English presented a report from the Pastor Search Committee. Mr. English reported that the committee has narrowed the search down from an initial pool of over 120 candidates to two top candidates who are scheduled for face-to-face interviews in the very near future. There are also a dozen other very favorable candidates who are still under consideration pending the outcome of the two scheduled interviews. The committee hopes to present a final candidate to the church before the end of the year.

Ned Griffin made the following recommendation from the Nominating Committee:

- *The Nominating Committee recommends that Function 5 of the Recreation Council page of the Committee Handbook (Attachment 2) be removed. It states: (5) Coordinate the use of the gym for both church family (Sonshine Class, Youth, etc.) and non-church groups.*

Mr. Griffin stated that this function, particularly with liability and insurance concerns, is better handled through staff and the church office. The motion passed.

Richard Pickett, secretary of the Deacons, presented a recommendation from the Deacons to adopt a new Business Meeting Scheduling Policy (Attachment 3) that is intended to establish guidelines for scheduling the business meetings that are defined in the Yates Baptist Church Bylaws Article VI (Attachment 4). The motion passed.

Richard Pickett, secretary of the Deacons, presented a recommendation from the Deacons to change the Bylaws Article VI, Section B. Business Meetings (Attachment 4) to state that:

- 2) *Regular business meetings of the church shall be held quarterly during the months of January, April, **August** and October at a day and time set by the church.”* and 3) ***At the regular business meeting in August, the church shall elect individuals to assume leadership positions in Sunday School, music and missions.”***

A change to the bylaws requires a 2/3 majority vote. The votes were tallied, and the motion passed with a 2/3 majority.

Richard Pickett, secretary of the Deacons, presented the following recommendation from the Deacons:

- *The Deacons, with the support of the Finance Committee, request allocation of up to \$30,000 from the Growing God's House account to conduct an architectural feasibility study and survey. The conceptual design developed by the Facilities Planning Team, under the direction of the Deacons, will be used as the basis for the study.*

Following a statement from Mrs. Mercer regarding the background for this recommendation, Andy Cruickshank presented a report from the Facilities Planning Team regarding expectations and deliverables from the proposed architectural feasibility study. This study will include a professional evaluation of the proposed concept plan, a detailed cost estimate to help the church determine what it is able/willing to do financially, a clear definition of the scope of the project and how it might be broken down into sub-projects, recommendations for fundraising/financing that will be in line with identified building costs, architectural drawings and other materials that can be used in fundraising efforts, among other deliverables. Following a discussion led by Mr. Cruickshank, the recommendation to fund this feasibility study was voted on and passed.

Richard Pickett, secretary of the Deacons, read the new Draft Safe Sanctuary Policy Statement (Attachment 5) and presented a recommendation from the Deacons that it be adopted by the church. Mrs. Mercer stated that amendments to the policy are currently underway and will be presented to the church at a later date, but that the policy was being presented for approval at this time since it provides the framework for the final policy and its adoption will allow the church to begin immediately to enforce its basic principles. Sam Haithcock, leader of the Safe Sanctuary Policy Development Team, stated that detailed procedures are also being developed to administer and enforce this policy. Following a discussion led by Mr. Haithcock, the motion was voted on and passed.

Richard Pickett, secretary of the Deacons, presented the following recommendation from the Deacons:

- *The Deacons, with the support of the Finance Committee, request the amendment of the 2013 budget to provide funds of up to \$1,500 to conduct the initial pre-service criminal background checks for all volunteer leaders working with children, youth, Sonshine Class, and other identified groups, as specified in the Safe Sanctuary Policy Statement.*

Following a discussion led by Mr. Haithcock, the motion was voted on and passed.

There was no further business, and Mrs. Mercer closed the meeting with prayer. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Nancy Wooters
Church Clerk