

Yates Baptist Church  
Quarterly Business Meeting  
April 17, 2013  
Minutes

Linda Mercer, Deacon Chair, called the quarterly business meeting of Yates Baptist Church to order on Wednesday, April 17, 2013 at 6:15 p.m.

Mrs. Mercer submitted the minutes of the quarterly business meeting on January 16, 2013 and the called business meeting on February 3, 2013 for approval. Since the minutes were available on the church website, a motion was made and seconded to bypass the reading of the minutes. A motion was then made and seconded to approve the minutes. The motion passed.

Nancy Wooters, Church Clerk, reported the following membership change requests:

- Kel McGee to Summit Church, Durham, N.C.
- Phillip and Tami Cates to Greystone Baptist Church, Durham, N.C.

A motion was made and seconded to grant these requests. The motion passed.

Sean Fenton, Church Treasurer, presented the financial report for the quarter ending March 31, 2013 (Attachment 1). Mr. Fenton reported that both revenues and expenses are running behind the 25% quarterly target amounts, with total revenues at 20.70% and total expenses at 20.46%. Expenditures for missions, pastoral ministry, and building/grounds are all considerably under budget at this time, but building/grounds maintenance expenses, in particular, are expected to rise considerably in the coming months, as they normally do. The operating cash balance is well above the recommended minimum amount, and a considerable portion of our total assets have been set aside in the “Growing God’s House” and the “Building Reserve” temporary restricted fund accounts specifically allocated for maintaining and improving our facilities. Mr. Fenton also presented the quarterly Child Development Center report, which shows a very favorable cash balance, with revenues and expenses running very close to the expected quarterly amounts.

Susan Guyton presented a report from the Pastor Search Committee. Mrs. Guyton reported that the committee is meeting weekly, and that they have made a great deal of progress. The committee had initially made the decision to recruit candidates by networking rather than by advertising, and from that networking effort they received an initial pool of 130 candidates, of whom 90 were interested in being considered. Since then they have reduced that number to about 60 viable candidates. Next they will narrow this group down further and send out written questionnaires. The committee covets the prayers of our congregation and asks for their continued support.

Andy Cruickshank presented a report from the Facilities Planning Team. The team is currently concluding Phase 2, during which they solicited input from the staff, ministry teams and the congregation through town hall meetings, design workshops, surveys and the blog. Mr. Cruickshank reported that the highest priority items that were identified during the recent design workshop included:

- Sanctuary renovations

- Parking lot
- Sound system/preventive maintenance/sanctuary-FLC connector (tied)
- Sanctuary seating
- Sanctuary platform redesign
- Elevator to attic/gym-game room-locker-media center renovations/sanctuary windows (tied)
- Drop-off area expansion/reconfiguration
- Sanctuary floor
- Storage

During the next phase they will develop an initial design, budget, timeline and financial plan.

Sam Haithcock presented an update on the “Safe Sanctuary” policy being developed to govern how Yates will ensure that it is a safe sanctuary for “those among us who are considered vulnerable” - our children, youth and adults with special needs. Mr. Haithcock pointed out that this is being done proactively and at an ideal time, since no incidents have occurred at our church to date. The team is currently developing a work plan, timeline, and a basic policy that will serve as a framework for the final policy. This policy will include four basic principles:

- Each person working with these groups must undergo a criminal record/background check prior to serving.
- Each person working with these groups will be required to have six months active service in the church prior to serving.
- Each person working with these groups must complete a written application.
- At least two individuals will be required to be present with each group at all times.

Mr. Haithcock stated that there is some urgency to having this policy in place as soon as possible, primarily for the benefit of our children, youth and Sonshine class, but also for people new to Yates and for people interested in attending Yates, since many churches have had such policies in place for many years. In addition, this policy can reduce the liability that we face and can have a positive impact on our insurance. The team has set a tentative goal of having the policy completed by the beginning of the upcoming school year.

Gary Stickley made the following motion from the Personnel Committee, which passed:

- *The Personnel Committee moves to increase the Youth Minister Conferences line item (005424) from \$500 to \$1200 for the 2013 budget. The Personnel Committee planned \$1200 for Youth Minister Conferences; however, only \$500 was submitted by mistake. The Finance Committee supports this amendment.*

Ned Griffin made the following motions from the Nominating Committee, all of which passed:

- *The Nominating Committee moves that Getulio and Daisy Pessoa be named to the Lord’s Supper Committee to replace a member who has resigned.*
- *The Nominating Committee moves that Melissa Weeks be named to the Weekday Early Education (WEE) Committee to replace a member who has resigned.*
- *The Nominating Committee moves that Diane Beddingfield and Karen Burgin be named to the Teller Committee to replace members who have resigned.*
- *The Nominating Committee moves that the Recreation Committee be restructured as a council.*

- *The Nominating Committee moves that the Committee Handbook be updated to include the descriptions for the Missions, Recreation, and Women's Ministry Councils (Attachment 2).*

Richard Pickett made the following motion from the Deacons:

- *The Deacons recommend that Yates Baptist Church ordain Aaron Brooks into the gospel ministry and that his ordination service be held at Yates Baptist Church on Sunday, May 12, 2013, at 4:00 pm. An ordination council consisting of Winslow Carter, Sean Fenton, John Frederick, Deedra Nunnally, and Lynn Odom has interviewed Mr. Brooks and, through this examination, consider him to be worthy for ordination.*

This motion required a 2/3 vote, and passed unanimously.

There was no further business, and Mrs. Mercer closed the meeting with prayer. The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Nancy Wooters  
Church Clerk